

DOCUMENT DESTRUCTION/ARCHIVING
CATAWBA VALLEY PARALEGAL ASSOCIATION
PRESENTATION BY BROOK HOBGOOD
CERTIFIED IDENTITY THEFT RISK MANAGEMENT SPECIALIST
GENERAL MANAGER, SHRED-IT, CHARLOTTE, NC
AGENDA 6:15 - 7:15

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| 1. | Overview of Identity Theft & Fraud | 10 minutes |
| | a. Scope of the issue | |
| | b. Categories of Identity Theft | |
| | c. Financial impact of Identity Theft | |
| 2. | Identity Theft & Privacy Legislation | 10 minutes |
| | a. Electronic Funds Transfer Act | |
| | b. Health Insurance Portability and Accountability Act (HIPPA) | |
| | c. Gramm-Leach Bliley Act | |
| | d. Fair and Accurate Credit Transactions Act (FACTA) | |
| | e. NC Identity Theft Protection Act | |
| 3. | Identity Theft Prevention & Preparation | 10 minutes |
| 4. | Scanning and archiving | 20 minutes |
| | a. Solutions | |
| | b. Encryption | |
| | c. Retrieving Information | |
| | d. Security | |
| 5. | Questions and Answers | 10 minutes |

* Scanning & archiving section presented by Virtual Image Technology, Inc.